



Local Enhancement & Advancement Fund  
2608 Main Street, Lake Placid, NY 12946

## Grant Report

This grant report will be required to be submitted six months after the grant is awarded. For incomplete projects, every six months until the project is completed. Completed reports can be mailed to the address above or emailed to [info@northelbaleaf.org](mailto:info@northelbaleaf.org).

Name of Grantee: \_\_\_\_\_ Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_

Date the grant was awarded/amount: \_\_\_\_\_

Report Narrative: Please stay within the 500 word limits.

- 1) Please describe how your project was successful and met objectives. Describe where you may have fallen short.
  
- 2) Is your project complete? If not, when will it be finished or why are you unable to complete the project? If this is a longer term project, are you on schedule?
  
- 3) Did your plans/ timeline change in executing this project? If yes, explain why. With hindsight, how would you have conducted this project differently?
  
- 4) Give a detailed budget that explains specifically how you spent grant monies for this project. If you have not finished the project, specify how remaining grant monies will be spent. Did you have unexpected expenses or a redirection of expenses? Please explain.
  
- 5) Do you have any feedback for the LEAF committee about the granting process?

Please feel free to share images of your project!